



# CITY OF SAN MATEO

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 14

Section Name: {{section.name}}

Account Number: 10-1511

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**TO:** City Council  
**FROM:** Alex Khojikian, City Manager  
**PREPARED BY:** City Clerk's Office  
**MEETING DATE:** June 17, 2024

**SUBJECT:**  
November 5, 2024 General Municipal Election – Calling the District Election for Candidates

**RECOMMENDATION:**

Adopt a Resolution to call for and conduct the November 5, 2024 General Municipal Election; request consolidation with San Mateo County for election services; and authorize the City Clerk to execute the Service Agreement for the Provision of Election Services with the County of San Mateo for the Candidate election, in substantially the form presented.

**BACKGROUND:**

A general municipal election for the City of San Mateo is scheduled for November 5, 2024 per the City's Charter. This is the City's second district-based election for electing City Council members. Districts 2 and 4 will hold their first elections by district during this election cycle. Districts 1, 3, and 5 held their first by district elections in 2022. A resolution is provided with this report to call the election, request consolidation with the County for conducting the election, and to identify the two at-large City Council Members whose seats term out December 9, 2024. The Council Members with terms ending are: Amourence Lee and Rich Hedges.

**BUDGET IMPACT:**

The City Clerk's Office has included a request of \$225,000 for standard election costs in the proposed fiscal year 2024-25 budget. If approved, during the June 17, 2024, budget adoption public hearing, the City will have sufficient costs to cover the costs of conducting the election. The Elections Services Agreement is included as Attachment 2.

**ENVIRONMENTAL DETERMINATION:**

This action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 – Proposed Resolution

Att 2 – Election Services Agreement

**STAFF CONTACT**

Martin McTaggart, City Clerk

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