

**CITY OF SAN MATEO  
RESOLUTION NO. 46 (2024)**

**A RESOLUTION CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION  
FOR THE ELECTION OF CERTAIN OFFICERS FOR SEATS REPRESENTING COUNCIL DISTRICTS 2 AND 4 AND  
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN MATEO TO CONSOLIDATE A GENERAL  
MUNICIPAL ELECTION WITH THE STATEWIDE ELECTION ON TUESDAY, NOVEMBER 5, 2024**

WHEREAS, pursuant to the City of San Mateo's Charter, and the laws governing elections in general law cities in the State of California, a General Municipal Election shall be held on November 5, 2024 for the election of two City Council members, one each from Districts 2 and 4; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the County election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the County election department of the County of San Mateo canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED THAT THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, RESOLVES as follows:

SECTION 1. A General Municipal Election is hereby called and ordered within the City boundaries to be held in the City of San Mateo, State of California, on Tuesday, November 5, 2024, for the purpose of holding the City's second District based elections to elect two City Council members to represent Districts 2 and 4 for terms commencing with the regular City Council meeting of December 9, 2024 and until the election and qualification of a successor at the general municipal election to be held the fourth year thereafter.

There are two at-large council members whose terms are expiring on December 9, 2024:

The City Council seats held by Amourence Lee and Rich Hedges

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. Nomination papers may be procured only from the City Clerk, who shall, at the time of issuance, sign, date, and place the name of the candidate and office sought. Nominations shall be filed with the City Clerk no earlier than July 15, 2024 and no later than 5:00 p.m. on August 9, 2024.

There will be no extended filing period as this is the second time the City has conducted district-based elections, and the first time for the subject districts, and as a result there are no incumbents for Districts 2 and 4.

SECTION 4. Candidates' statements concerning their experience and qualifications, as required by Section 7.04 of the City Charter, shall be filed with the City Clerk not earlier than July 15, 2024, or by August 9, 2024. Such statement shall be accompanied by a photograph as required by said Section.

SECTION 5. The City Clerk shall publish, in the City's adjudicated newspaper of general circulation, by two insertions therein, prior to the date for said election, the Candidates' Statements required by Section 7.04 of the City Charter together with the photograph of said candidate.

SECTION 6. Pursuant to California Election Code Section 13307, each candidate for elective office for Districts 2 and 4, not earlier than July 15, 2024, or no later than August 9, 2024, may prepare a candidate's statement to be published in the county voter information guide. The statement shall meet the requirements as

set forth in California Election Code 13307. A charge shall not be levied against a candidate for the candidate's statement sent to each voter.

SECTION 7. Pursuant to the requirements of California Election Code Section 10403, the Board of Supervisors of the County of San Mateo is hereby requested to consent and agree to consolidation of a general municipal election with the statewide election on Tuesday, November 5, 2024, and the municipal election hereby called for November 5, 2024 shall be consolidated with the countywide election to be held within the City on said date, and within the territory affected by the consolidation, the election shall be held and conducted, election officers appointed, voting precincts designated, ballots printed, polls opened and closed, ballots counted and returned, returns canvassed, results declared, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the countywide election and as specified herein. The election shall be held and conducted in the manner prescribed by Elections Code section 10418. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 8. That pursuant to the requirements of California Election Code Section 10002, the Board of Supervisors of the County of San Mateo is hereby requested to permit the County Elections Official to render specified services to the City relating to the conduct of the election; and is hereby authorized to canvass the returns of said municipal election, and said election shall be held in all respects as if there were only one election and only one form of ballot. The County shall certify the results of the canvass of the returns of said election to the City Council of this City which shall thereafter declare the results thereof.

SECTION 9. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 10. That the City Clerk shall cause to be published a list of the nominees in the order in which they are to appear on the ballot and the respective offices for which they have been nominated. The notice shall be in the following form:

**NOMINEES FOR PUBLIC OFFICE**

NOTICE IS HEREBY GIVEN that a general municipal election will be held in the City of San Mateo on TUESDAY, the 5<sup>th</sup> day of November 2024, for the following offices.

Members of the City Council, representing Districts 2 and 4.

The polls will be open between the hours of \_\_\_\_\_m. and \_\_\_\_\_m.

SECTION 11. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill and the City Clerk is authorized to execute a service agreement for the provision of election services with the County of San Mateo with terms approved by the City Attorney and provided the costs of such services have been appropriated by the City Council.

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SECTION 12. The City Clerk and other City officers are directed to do all things necessary to meet the requirements of law for the conduct of the November 5, 2024, municipal election.

SECTION 13. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Elections Official for the County of San Mateo in the manner required by Elections Code Section 10403.

SECTION 14. Effective date. This resolution shall take effect upon adoption.

RESOLUTION NO. 46 (2024) adopted by the City Council of the City of San Mateo, California, at a regular meeting held on June 17, 2024, by the following vote of the City Council:

AYES: Council Members Diaz Nash, Newsom, Loraine, Hedges and Lee  
NOES: None  
ABSENT: None

ATTEST:



Martin McTaggart, City Clerk

*Lisa Diaz Nash*  
Lisa Diaz Nash, Mayor