



City of San Mateo

CHILD PROTECTIVE ORDINANCE

Certificate of Agency Compliance

General Information

1. Name of Organization: _____
2. Type of services provided by organization (e.g. athletics, counseling, housing, etc.):

3. Does your organization meet one of the below exemptions of the Child Protective Ordinance?
 - Public or private school
 - Medical facility
 - Religious organization (not offering youth sports or recreation program)
 - Other organization that is licensed by a government entity where licensing requires a Dept. of Justice background check **AND** fingerprinting

If you met any of the above exemptions, please proceed to signature. If not, please complete the remainder of the form.

Compliance Information

4. Do you have employees that work in a "supervisory or disciplinary role" over children?
Yes No
➤ If so, have all employees that work in a "supervisory or disciplinary role" over children undergone a fingerprinting and a background check through the Department of Justice?
Yes No
5. Do you have volunteers that work in a "supervisory or disciplinary role" over children and are expected to be "alone with one or more children" during the ordinary course of their duties?
Yes No
➤ If so, have all volunteers who work in a "supervisory or disciplinary role" over children and who are expected to be "alone with one or more children" undergone a fingerprinting and a background check through the Department of Justice?
Yes No

If any of the answers are Yes in Questions 4 or 5:

6. Have all employees and volunteers (including volunteers that are never expected to be alone with children) attended two hours of child abuse prevention training with your organization or were certified to have completed it within the last two years?
Yes No

Comments: _____

I certify that the above information regarding the compliance of the organization with Sections 10.65.020 and 10.65.060 of the Child Protective Ordinance is true and correct.

Signature _____

Title _____

Printed Name _____

Date _____

For help in completing this form please contact Jen Rosas, City of San Mateo at (650) 522-7164 or
jrosas@cityofsanmateo.org