



City of San Mateo Parks and Recreation
Protected Tree Permit Appeal Form
Tree Division, 330 W 20th Ave., San Mateo, CA 94403
Phone: 650-522-7420 | treepermits@cityofsanmateo.org

INSTRUCTIONS

Please submit the completed form to the Director of Parks and Recreation at treepermits@cityofsanmateo.org or hand deliver to the address above. In accordance with S.M.M.C. 13.40.130(a), appeals must be filed not later than five p.m. of the tenth calendar day after the Managing Arborist's decision. Any appellant other than the applicant must pay an appeal fee in accordance with the City's current master fee schedule. Please make checks payable to "City of San Mateo". If you are emailing your appeal form, please mail or drop off a check as soon as possible. Incomplete forms will not be accepted.

Appellants Information

Name: _____

Address: _____

Phone: _____

Email: _____

Heritage Tree Information

Property address: _____

Number of trees: _____

Tree species: _____

Reason for Appeal (attach additional, if needed)

Appellant Signature

Date