

## Team Up to Clean Up Guidelines

Thank you for your participation in the Team Up Clean Up volunteer program! Below are some guidelines and information on what to expect at your cleanup. Please follow the guidelines to avoid injury or distress when participating in our cleanups.

### **Clean Up Expectations:**

#### *Before the Clean Up:*

- Interested participants are encouraged to pre-register online using the volunteer site to sign the mandatory waiver to and to help City Staff gauge how much supplies are needed.
- All registered volunteers will receive a copy of these Team Up to Clean Up guidelines. Please distribute these guidelines to other members in your volunteer group and encourage them to register for the event directly.
- Registered volunteers will also receive details regarding the check-in location a couple of days before the clean up.

#### *During the Clean Up:*

- All clean ups are led and staffed by Volunteer Leaders. City staff are not always present at the events.
- Please report to your Volunteer Leader when you first arrive to pick up clean up supplies.
- All minors (group or individuals) must be supervised by at least one adult.
- All minors are required to sign a waiver with a parent/guardian signature at the check-in station. Additionally, any adult volunteers who did not pre-register are required to sign the waiver as well.
- Arrive on time to listen to the Volunteer Leader's briefing and introduction before the start of the clean up.
- Follow all safety guidelines listed below.

#### *After the Clean Up:*

- Dispose trash at the check-in site location and City Staff will pick up all trash after the clean up.
- Drop off any borrowed supplies.
- Report any bulky or hazardous materials to the Volunteer Leader so City Staff can dispose of the materials properly.

## **Safety Guidelines:**

1. Volunteers should wear gloves when picking up trash.
2. Volunteers should wear closed-toe shoes (no flip-flops or bare feet) at all times, wear bright clothing for increased visibility, and sun-block to protect from the sun.
3. Volunteers should **never** pick up syringes, needles, or any hazardous objects. Mark the area and notify the Volunteer Leader of the hazardous item's location. The Volunteer Leader will contact the responsible authorities to dispose the materials properly.
4. Always stay together by working in teams of at least two.
5. Be cautious and aware of sensitive habitat areas (i.e. wildlife, sand dunes).
6. Avoid over-exertion, sunburn, heat exhaustion and dehydration. When in doubt, return to the site's check-in station before the end of the scheduled cleanup time. Bring and drink water.
7. All minors will need to be supervised by at least one adult or guardian.
8. Volunteers should not lift anything too heavy, such as bulky items. Always notify the Volunteer Leader of this type of debris for further assistance.
9. If a volunteer encounters a homeless encampment or property of a homeless person, please refrain from moving anything from the site and clean up elsewhere. Volunteers should not disrupt or alter someone's living space.
10. All volunteers are required to stay in the public right-of-way for clean ups. Please avoid any fenced off areas due to safety and trespassing guidelines.