



# City of San Mateo Legislative Records Portal

[www.cityofsanmateo.org/PublicRecordsPortal](http://www.cityofsanmateo.org/PublicRecordsPortal)

## How to Search Agenda Reports

Note: The search fields are not case sensitive.

Home Browse

[Search for Agenda Reports](#)

This search portal contains City Council and some Boards and Commissions Agenda reports.

Meeting Date

Agency

Department

Subject

Keyword Search

[Submit](#)

[Reset](#)

**Meeting Date (MM/DD/YYYY)** - Enter a single date (10/10/2020 – 10/10/2020) or a date range (10/01/2020 – 12/31/2020)

**Agency** - Choose the legislative body who ruled on or brought the item to Council - e.g. Planning Commission or Library Board.

**Department** - The City department that prepared the Agenda Report - e.g. Public Works, Community Development, Parks & Recreation, etc.

**Subject** - Search only the subject line of an Agenda Report - e.g. 2015 Climate Action Plan

**Keyword Search** - Search the entire Agenda Report for specific keywords.



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# How to Search Public Meeting Minutes

Note: The search fields are not case sensitive.

Home Browse

## Search for Meeting Minutes

This search portal contains City Council Meeting Minutes and some Board and Commission Meeting Minutes. We are working on loading more content

Date

Agency

Meeting Type

**Date (MM/DD/YYYY)** - Enter a single date (10/10/2020 – 10/10/2020) or a date range (10/01/2020 – 12/31/2020)

**Agency** - Choose the legislative body who ruled on or brought the item to Council - e.g. Planning Commission or Library Board.

**Meeting Type** - Choose Regular or Special.



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## How to Search Resolutions and Ordinances

Note: The search fields are not case sensitive.

Home   Browse

**Search for Resolutions & Ordinances**

This search portal contains City Council Ordinances and Resolutions. As well as some Boards and Commission Resolutions.

Resolution/Ordinance Number

Date Adopted  -

Agency

Subject

Type of Ordinance or Resolution

Keywords Search

**Submit** **Reset**

**Resolution/Ordinance Number** - Naming conventions are as follows:

**Resolution Number** = ## (YYYY) e.g., 126 (2020)

**Ordinance Number** = YYYY-## e.g., 2020-17

**Date Adopted** - Enter a single date (10/10/2020 – 10/10/2020) or a date range (10/01/2020 – 12/31/2020)

**Subject** - Search only the subject line of a Resolution or Ordinance

**Agency** - Choose the legislative body who ruled on or brought the item to Council - e.g. Planning Commission or Library Board.

**Type of Ordinance or Resolution** - Choose the type of resolution or ordinance you are looking for.

**Keyword Search** - Search the entire Agenda Report for specific keywords.