

City of San Mateo

Measure S Fund
San Mateo, California

*Independent Accountants' Report on
Agreed-Upon Procedures Applied to
Schedule of Measure S Revenues and
Expenditures*

For the year ended June 30, 2020



BADAWI & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Honorable Mayor and Members of the City Council
of the City of San Mateo
San Mateo, California

We have performed the procedures enumerated below, which were agreed to by the City of San Mateo (City), solely to assist you with respect to the attached schedule of Measure S revenues and expenditures (schedule) for the year ended June 30, 2020. The City's management is responsible for the invoices. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. Obtain and review City Ordinance 2015-11, Amending Chapter 3.50 of the City's Municipal Code, "Transactions and Use Tax" To Extend the One-Quarter Cent Transactions and Use Tax Term for Thirty Years".

Finding: No exceptions were noted as a result of our procedures.

2. Obtain a schedule of Measure S revenues and expenditures for the fiscal year and agreed totals reported on the schedule to the City's trial balance.

Finding: No exceptions were noted as a result of our procedures.

3. Compare Measure S revenues reported to quarterly sales tax reports published by the Board of Equalization.

Finding: No exceptions were noted as a result of our procedures.

4. Inquire if the Oversight Committee recommended and/or the City Council adopted an expenditure plan directing the use of Measure S revenues.

Finding: The Oversight Committee reviewed the preliminary Measure S fund budget, and noted Measure S funding initiatives and funding choices were reviewed and approved. The City Council budget adoption resolution contained the Measure S spending plan.

5. Test expenditures charged against the Measure S revenues and verify expenditures were for allowable purposes and in accordance with the budget.

Finding: No exceptions were noted as a result of our procedures.

6. Produce Statement of Revenues and Expenditures for Measure S sub-fund.

Finding: The schedule is attached to this report.

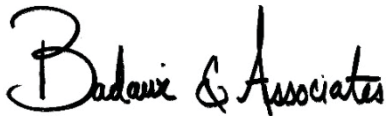
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7. Report any findings regarding compliance with Chapter 3.50.170 of the City's Municipal Code as a result of the procedures performed.

Finding: No exceptions were noted.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Commission and management of the Commission and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink that reads "Badawi & Associates". The signature is written in a cursive, flowing style.

Badawi & Associates
Certified Public Accountants
Berkeley, California
November 30, 2020



City of San Mateo Measure S Fund
Schedule of Revenues and Expenditures
For the year ended June 30, 2020

REVENUES:

Sales and use taxes	\$ 5,414,455
Total revenues	<u>\$ 5,414,455</u>

EXPENDITURES:

Business services	\$ 540
Police	1,371,858
Parks and recreation	201,815
Library	185,816
Total expenditures	<u>\$ 1,760,029</u>

TRANSFERS OUT:

Transfers out to General Fund	\$ 339,032
Transfers out to Capital Projects Fund	2,070,640
Total transfers out	<u>\$ 2,409,672</u>

*This schedule is prepared using the modified accrual basis of accounting.