Agencies to contact for common requirements:

**DBA - FICTITIOUS NAME STATEMENT**  
*Business name which is not your own personal name.*  
County Clerk  
555 County Center, 1st Floor, Redwood City 94063  
(650) 363-4500  
www.smcare.org

**SELLERS PERMIT / RESALE NUMBER**  
*Wholesalers & retailers that sell or lease tangible personal property.*  
State Board of Equalization  
121 Spear St. #460, San Francisco 94105  
(415) 356-6600 or (800) 400-7115  
www.boe.ca.gov

**FEDERAL TAX IDENTIFICATION NUMBER**  
*Corporations, Partnerships, or businesses with employees.*  
Internal Revenue Service  
450 Golden Gate Ave, San Francisco 94102  
(800) 829-1040  
www.irs.ustreas.gov

**ALCOHOLIC BEVERAGE LICENSE**  
*Businesses selling alcoholic beverages.*  
State Dept of Alcoholic Beverage Control  
33 New Montgomery St #1230, San Francisco 94105  
(415) 356-6500  
www.abc.ca.gov

**COUNTY HEALTH PERMIT**  
*Businesses handling food products.*  
Environmental Health  
2000 Alameda de las Pulgas #100, San Mateo 94403  
(650) 372-6200  
www.smchealth.org

**COMMUNITY CARE LICENSE**  
*Day Care, Residential Care businesses.*  
State Dept of Social Services  
851 Traeger Ave, Suite 360, San Bruno 94066 (650) 266-8800  
www.cdss.ca.gov

Sources of information, help or training:

**Business Library Section**  
San Mateo Main Library  
55 W 3rd Ave, San Mateo, CA 94402  
(650) 522-7815  
www.cityofsanmateo.org

**San Mateo Area Chamber of Commerce**  
1700 S El Camino Real, Ste 108, San Mateo, CA 94402  
(650) 341-5679  
www.sanmateoca.org

**Small Business Development Center**  
*Consultations, workshops, seminars*  
84 W. Santa Clara St, Ste 100, San Jose CA 95113  
(408) 494-0240  
www.siliconvalley-sbdc.org/

**Small Business Administration**  
*Workshops, publications*  
455 Market St, Suite 2200, San Francisco CA 94105  
(415) 744-6820  
www.sbaonline.sba.gov/

**Small Business Tax Education Program**  
Internal Revenue Service  
*Seminars, workshops*  
1301 Clay St., Suite 1500S, Oakland CA 94612  
(510) 637-2487  
www.irs.ustreas.gov

**California Dept. of Consumer Affairs**  
Information Center  
(800) 952-5210  
www.dca.ca.gov