

COUNCIL MEMBERS
Diane Papan, Mayor
Maureen Freschet, Deputy Mayor
Rick Bonilla
Joe Goethals
Eric Rodriguez

CITY OF SAN MATEO

Regular Meeting Minutes

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

City Council

Monday, March 4, 2019
City Hall Council Chambers 7:00 PM
Regular Meeting

OPENING

Pledge of Allegiance - Highlands Cub Scout Pack 3

Roll Call

Present: 5 Council Member Bonilla, Council Member Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

CEREMONIAL

1. [Eagle Scout Recognition](#)
2. [50th Anniversary of King Center - Proclamation](#)

CONSENT CALENDAR – CITY COUNCIL

The following items, number 3 through 11 were considered to be routine by the City Council. Item 12 was removed to be considered separately. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion by Goethals, second by Rodriguez, to approve the CONSENT CALENDAR - CITY COUNCIL. The motion carried by the following vote:

Yes 5 Council Member Bonilla, Council Member Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

3. [General Plan Subcommittee - Appointment and Sustainability & Infrastructure Commission - Subcommittee Appointment](#)

Amend the General Plan Subcommittee membership criteria to include school board representation and appoint San Mateo Foster City School Board Member Ken Chin to the vacant seat on the General Plan Subcommittee; and appoint Mayor Diane Papan and Council Member Eric Rodriguez as the appointment subcommittee for a vacancy on the Sustainability and Infrastructure Commission.

4. [Fire Prevention Services and Shared Tiller Truck Services - Contract / Agreement Termination](#)

Adopt a Resolution to terminate agreements between the City of San Mateo and the City of Foster City/Estero Municipal Improvement District and the Belmont Fire Protection District for: fire prevention services; and 2) for shared tiller truck services.

Enactment No: RES No. 17 (2019)

5. [San Mateo Foster City School District - Amendment and Agreement](#)

Approve an Amendment to 1985 Lease of Park Site within Bayside Middle School Boundary as amended to include Exhibit A & B in both agreements; and approve the Temporary Construction Agreement with San Mateo Foster City School District in order to allow construction of a new gymnasium for Bayside STEM Academy and authorize execution of both agreements by the City Manager in substantially the form presented.

6. [San Mateo Consolidated Fire Department - Lease Agreement](#)

Approve the Lease Agreement between the San Mateo Consolidated Fire Department and City of San Mateo for Fire Stations 21, 23, 24, 25, 26 & 27.

7. [San Mateo Community Health Authority Group - Agreement Amendment](#)

Amend the Group Agreement with the San Mateo Community Health Authority as a premium rate change will take effect on April 1, 2019.

8. [Los Prados Community Garden - Agreement](#)

Approve a 1-year agreement with San Mateo County that will provide the City of San Mateo funding reimbursement for materials up to a maximum amount of \$5,000 to be used at the Los Prados Community Garden.

9. [Citywide Building Access Control System - Agreement](#)

Approve an agreement with Edgeworth Security, LLC, DBA VAS Security Systems Inc for building access system and installation in the amount of \$415,896.78 and issue change orders for additional work and unforeseen costs up to \$41,000.00 for a total amount not to exceed \$456,896.78 and authorize the Public Works Director to execute the agreement in substantially the form presented.

10. [Vehicle Purchases - Contract](#)

Award a contract, as amended, for the purchase of seven Toyota RAV-4 Hybrid vehicles from Cappo Management XXXIV dba Freeway Toyota of Hanford for a total cost of \$206,462.13 and authorize the Public Works Director to execute the purchase contract in substantially the form presented.

11. [Wastewater Treatment Plant Immediate Action Projects, Package II - Amendment](#)

Approve Amendment No. 1 to the agreement with Stantec Consulting Services, Inc. to provide for design revisions and engineering services during construction for Immediate Action Projects Package II in the amount of \$517,930, revising the total agreement amount not to exceed \$1,393,930; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue change orders within the contingency amount.

END OF CONSENT CALENDAR

REMOVED FROM CONSENT CALENDAR

12. [Planning Pre-Application Process Exemption for Modifications to the Wastewater Treatment Plant Nutrient Removal and Wet Weather Flow Management Upgrade and Expansion Project – Resolution](#)

Council Member Bonilla pulled this item to inquire if the approval is happening too fast without planning commission or other review. Public Works Director Brad Underwood, reviewed the study session on February 19, 2019 in which Council directed staff to bring the item forward to take advantage of keeping the project on the projected timeline with a preapplication process exemption which would also help limit cost escalation. Council Member Bonilla stated concerns about moving too fast on such an important and large project.

Motion by Goethals, second by Papan, to Adopt a resolution to exempt modifications to the City's Wastewater Treatment Plant Nutrient Removal and Wet Weather Flow Management Upgrade and Expansion Project from the Formal Pre-Application Process.

Yes 5 Council Member Bonilla, Council Member Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

Enactment No: RES No. 18 (2019)

PUBLIC COMMENT

Drew stated his appreciation for their interaction with him and for providing great customer service.

PUBLIC HEARING

13. [Fiscal Year 2019-20 Proposed Fee Revisions](#)

Karley Hamilton, Management Analyst I, Finance Department, provided an update of the fee schedule. Council asked questions of staff. They Mayor opened the Public Hearing. There were no speakers, so the Mayor closed the Public Hearing.

Motion by Bonilla, second by Freschet, to Adopt a Resolution to approve the proposed fiscal year 2019-20 Comprehensive Fee Schedule to include new service fees and make adjustments to existing rental, service, and development impact fees, in accordance with Government Code sections 66000 through 66018. The motion carried by the following vote:

Yes: 5 Council Member Bonilla, Council Member Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

Enactment No: RES No. 19 (2019)

OLD BUSINESS

14. [City Council Strategic Plan and Vision and Goals Statement - Review](#)

Assistant City Manager Kathy Kleinbaum reviewed the goal setting draft strategic plan; noting that this was drafted after the Council goal setting session, and this is Council's first time to review. Council provided feedback on the plan.

Public Comment - Drew commented that other business districts need some opportunities in some other areas; i.e. Caltrain list.

Motion by Goethals, second by Freschet, to approve the Strategic Plan. The motion carried by the following vote:

Yes 5 Council Member Bonilla, Council Member Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

NEW BUSINESS

15. [Residential Parking Permit Program - Policy Direction](#)

Parking Manager Sue-Ellen Atkinson, Public Works Department, provided a presentation on the residential parking permit program. Council asked questions of staff.

Public Comment - Liz Titus spoke of concern with high school parking – need signage. Jason Golden spoke; Vincent Boston provided history on the Aragon parking zone. Peter Bloom would like to keep the Aragon program; Wayne Feinstein commented on downtown workers parking in the zone; Ada, stated more neighborhood meetings about these kind of proposals are needed. Alane Gilbrech, please don't limit the permits - grandfather those of us in that have had permits. Devra Harris, stated she is thankful for the RPPP program and outreach for this was not very good. David Shum, San Mateo Glendale Neighborhood Association, supports continuing the practice of free permits to residence. Current permit holders were not invited to the meetings. Drew stated a need to clarify how visitor passes work. Gerald Poppers commented on the need to bring businesses into the conversation. Doug Levitt, commented on Hillsdale Garden apartments parking issues. David Zigal representing two HOAs, keep as is - no changes to the RPPP.

Staff responded to questions raised by public comment. Council provided input on the policy questions raised by staff. Council provided direction on: two permits for on-street parking with 1 to 2 visitors; price of the permits should be free or minimal cost to residents; term as infrequent as possible no more than every 3 years; enforcement needs to be flexible (depends on the parking impact generator); expansion of parking impact generator definition to include new apartments being built in transit oriented development should be enforced; unbundled parking; criteria for new areas agree with staff recommendations and for these requests, they should go through a public hearing process with the Public Works commission; grandfathering in should be no more than three; alternative generators must be flexible for the future; don't implement or extend in new program areas right now, keep with current process; disabled parking needs flexibility; population growing is putting stress in these impact zones, so we need to be flexible in how we deal with this and limit permits only to new applications. Occupancy studies may be helpful. Interest expressed in a two-year term at a minimum.

REPORTS AND ANNOUNCEMENTS

The City Manager, City Attorney and City Council provided updates on their committee and liaison roles.

Following the opportunity for public comment on the closed session item, there were no speakers, the meeting adjourned at 9:38 p.m. into closed session.

CLOSED SESSION

16. [Conference with Legal Counsel-Anticipated Litigation](#)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of section 54956.9: one potential case

ADJOURNMENT

APPROVED BY:

SUBMITTED BY:

Diane Papan, Mayor

Patrice M. Olds, City Clerk