

POSITION: Drop-in Program/Activity Leads

Purpose of Position:	The City of San Mateo is looking to provide new activities for our aging population. This is your opportunities to develop and lead an activity/program. Perhaps you would like to volunteer and teach others how to play this fun game or share your knowledge, passion and interest with others in the community. If so we would love to hear from you!
Qualifications:	<ul style="list-style-type: none"> • Ability to effectively communicate • Enjoys interacting with people • Friendly & patient personality
Responsibilities:	<ul style="list-style-type: none"> • Setting up your activity before participants arrive • Teach/Instruct new and existing group members • Responsible for game set check out and inventory
Programs of Interest	<ul style="list-style-type: none"> • Creative Coloring Leader • Pinochle • Misc.- New ideas are welcome
Training/Requirements:	<ul style="list-style-type: none"> • Instruction and supplies provided • Must complete background check
Time Commitment:	<ul style="list-style-type: none"> • 2-2.5 hours a week
Available Shifts:	<ul style="list-style-type: none"> • To be determined
Length of Commitment:	<ul style="list-style-type: none"> • 5+ month commitment is requested (we will work with you to make this opportunity amazing for you)
Site/Station:	<ul style="list-style-type: none"> • San Mateo Senior Center, 2645 Alameda de las Pulgas
Reports to:	<ul style="list-style-type: none"> • Amber Shong, Community Services Coordinator 650-522-7493
Apply Online:	Interested? Visit www.cityofsanmateo.org/volunteer and complete your online application. Complete the Citywide Volunteer Application and in the Assignment Preference section choose: P&R: Senior Services Drop-in Program Leads in the pull down menu.

Sign-Up for Email “Notify Me” Updates on other new citywide volunteer opportunities at www.cityofsanmateo.org/volunteer

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