COMMUNITY DEVELOPMENT DEPARTMENT

330 West 20th Avenue
San Mateo, CA 94403
www.cityofsanmateo.org

TREE DISCLOSURE STATEMENT

Instructions: Complete the information requested below. Stand-alone mechanical, re-roofing, window replacement, or any exclusively Interior work permits are exempt from completing this form.

REVISED 8/1/2023

Project Address:

Existing Trees On Subject Property	**YES**	**NO**
Any Oak tree(s) on-site with a trunk diameter of 10 inches or more (approximately 1 foot)?	○	○
Any other tree(s) on-site with a trunk diameter of 15 inches or more?	○	○
Any of the above tree(s) on-site located within 30 feet of the proposed project work or staging areas?	○	○
Existing Trees on Adjacent Properties		
Any Oak tree(s) on neighboring properties with a trunk diameter of 10 inches or more (approximately 1 foot)?	○	○
Any other tree(s) on neighboring properties with a trunk diameter of 15 inches or more?	○	○
Any of the above tree(s) on neighboring properties located within 30 feet of the proposed project work or staging areas?	○	○
Existing Trees in the Public Right-Of-Way		
Does the subject property have street trees planted along the sidewalk planting strip or tree wells/pits?	○	○
Any type of tree(s) growing along the subject property frontages, outside of the property boundaries?	○	○
Any of the above trees located within 30 feet of the proposed project work or staging areas?	○	○
Construction/Other Permit Activities		
Are any sewer lateral, driveways, sidewalks, curb & gutter, and/or placement of debris boxes required?	○	○
Does the Project propose/indicate the removal, pruning, transplanting, or relocation of existing trees?	○	○
Is this project related to any Building or Planning Application previously reviewed by the City Arborist? If yes provide the permit or application number in the Notes section below	○	○

NOTES:

Attach an aerial photo of the subject property and surrounding properties with this form (similar to Google Maps Satellite Imagery). Or, insert the image here.

Project Location

I, the undersigned, agree to the conditions of this disclosure. I understand that knowingly or negligently providing false or misleading formation in response to this disclosure requirement constitutes a violation of the San Mateo Municipal Code Section 13.40.140, which can lead to criminal and/or civil legal action.

Signature:_____Print:_____Date:_____
(Property Owner or Agent)

For Office Use Only	
Arborist review required	☐
Arborist review not required	☐