ROLL CALL

APPROVAL OF MINUTES

- Meeting Minutes of September 10, 2018; Tabler, Whitaker, Maldonado, Slonaker

PUBLIC COMMENT PERIOD

The Public may present testimony on matters not listed on the agenda.

NEW BUSINESS

1. Westlake Urban – 520 El Camino Real
   Action: Review art proposal revisions and project approval.

2. Bay Meadows – Shively Replacements
   Action: Review and approve alternative maintenance plan for Shively “Two and a Half”.

3. 2019 Civic Arts Committee Meeting Schedule
   Action: Review and approve 2019 Civic Arts Committee Meeting Schedule.

4. Civic Arts Committee By-Laws Revision
   Action: Review and approve changes to “Election and Terms of Office” to align with the 2-year term of Committee.

5. Election of Officers
   Action: Nominations and election of Civic Arts Committee Officers.

6. 2019 Annual Plan
   Discussion: Comments from City Council, policy review process outline.

COMMUNICATIONS AND ANNOUNCEMENTS

- Gateway install status

ADJOURNMENT – Next regular meeting scheduled for January 14, 2019

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk’s Office at (650) 522-7040 or polds@cityofsanmateo.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
The meeting convened at 4:01 p.m. in Conference Room C at San Mateo City Hall and was called to order by Chair Tabler.

Roll Call
Those present were Committee Members Stephen Tabler, Dianne Whitaker, Ginger Slonaker. Staff, Senior Management Analyst Heather Stewart. Committee Member Robert Gooyer and Councilmember Eric Rodriguez excused.

Approval of Minutes
- Approved Meeting Minutes of July 9, 2018 – (Whitaker/Slonaker, 3-0-1; Maldonado abstain)

Public Comment Period
None

New Business
1. **Windy Hill – 405 E. 4th Avenue**
   Project consultant Lisa Ring presented the revised proposal, responding to CAC comments from 7/9/18. After discussion, CAC voted to approve project. (Whitaker/Maldonado, 3-1; Slonaker, no)

2. **Westlake Urban – 520 El Camino Real**
   William Chang and Kelly Chang from Westlake Urban and architect Eddit Piatt from RMW were there to present their preliminary idea and request ideas and feedback from the CAC for their project. Primary feedback to include in the project proposal for approval:
   - Design base of sculpture to enhance safety & disinvite climbing
   - Help make the podium/planter feel ‘softer’, provide landscaping under the art
   - Lighting at night, possible rotating, not specifically individual Olympic colors
   - Provide more technical specifics regarding site plan, location/placement, & financials

Communications & Announcements
- Art in Public Places 2018 Report & Plan, renewal of Civic Arts Committee, and reappointment of CAC Members will be presented for Council approval on October 1.

Next regular meeting is scheduled for November 12, 2018 at 4:00pm.

Adjournment: Motion to adjourn at 5:27 p.m. (Whitaker/Maldonado, 4-0)
520 South El Camino Real
San Mateo, CA
Public Artwork Submission
Summary of Development Project

➢ 520 South El Camino Real has been part of Westlake’s portfolio and has served as the Company’s headquarters since 1975.

➢ The building will undergo a necessary seismic retrofit, increasing the stability of the building.

➢ Planned Improvements:
  ✓ Replacement of the concrete façade with a primarily glass exterior
  ✓ Revamp of HVAC system
  ✓ Modernization of elevators

➢ Construction is set to start September 2018 and conclude in early 2020.
Olympic Wannabes
By Glenna Goodacre

➢ The Art
Olympic Wannabes is a 6 foot 8 inch high, 11 foot wide, 2,000 pound bronze statue crafted by Glenna Goodacre in 1996. Goodacre created 15 editions of the statue with 2 artist’s proofs. This version of the statue is number 2 of 15.

➢ Appraised Value
The appraised value of the Statue is around $400,000.00.

➢ Current Location
The Statue currently resides at William and Diana Chang’s private residence in Atherton, California. The Changs purchased and installed the statue on September 30, 2008.

➢ Inspiration
The concept of Olympic Wannabes emerged from Goodacre’s observation of children enthusiastically watching the 1996 Olympics, specifically gymnastics. She thought of all of the children around the world doing cartwheels, while aspiring to reach this highest level of athleticism. Thus, the five poses are modeled off the various stages of cartwheels, providing a complex and interesting composition. She grappled with the challenge of balancing the movement of the five figures with an air of light playfulness. She accomplished this through the invisible base that is secured underground, making the children appear as though they are floating, frozen in the graceful movement of a cartwheel.
Appraisal of the Artwork

*Olympic Wannabes*, bronze sculpture, 6’ 8” high, 11’ wide, created by Glenna Goodacre in 1996, for an edition of 15, and two artist’s proofs, all 17 of which were cast and sold to public and private collections in the U.S. and one in Brazil. Number 2/15 was purchased by Will Chang, 50 Selby Lane, Atherton, CA, 94027, on September 30, 2008, for $300,000. Given the sale at Scottsdale Art Auction on April 6, 2017 of a very similar piece *Puddle Jumpers* for $409,500., a conservative current appraisal of *Olympic Wannabes* would be $400,000.

Daniel R. Anthony  
Manager  
Glenna Goodacre Ltd.

This is not an appraisal by a certified accredited appraiser recognized by the IRS but is based on the current market value for insurance or other valuation purposes.
Existing Environment

Atherton, CA
Westlake would like to showcase *Olympic Wannabes* along South El Camino Real.

As a tribute to youth sports and inspiration for aspiring future Olympians, we plan to up light the five statues with the five colors of the Olympic Rings in rotating order.

The hope is that the statue will inspire the children living in and passing through San Mateo, while lending an enhanced sense of culture and community to the vibrant downtown area of San Mateo.

To hopefully discourage contact with the statue, we have the option of placing a “No Climbing” sign in front of the statue.
This diagram illustrated the complex installation process for the Statue. This process allows for the five figures to appear as though they are weightless and floating in midair, despite the heavy weight of the bronze composition.
Instructions for Cleaning and Waxing Outdoor Bronzes:

- Cover the metal ferrell of paint brushes with masking tape to avoid scratching the bronze sculpture. Use pure china natural bristle brushes, 2, 3 or 4” wide, depending on the size and texture of the sculpture. Smaller brushes may work better on a piece with a lot of texture.

- Use clear paste wax that is used for wood floors (NOT CAR WAX!!!!!!). Johnsons’ Paste Wax, TreWax or Bowling Alley Wax can all be used, but the latter two sometimes leave a white residue in the recesses, depending on the climate. Renaissance Paste Wax, Conservators Wax, and BriWax are also very good, but hard to find. If the piece undergoes complete restoration at some point in its long life, paste wax is the most harmless maintenance material possible.

- In the early morning when the piece is cool, wash off dirt and bird droppings with mild soap, like liquid dishwashing liquid (not for automatic dishwashers), tepid water, and a soft cotton cloth.

- In midafternoon when the piece is HOT from the sun, brush on a couple of coats of paste wax using the prepared paint brushes. Any green spots especially in the recesses may require more wax until they turn darker.

- The next morning or the same evening when the piece is cool again, buff the wax with soft cotton cloths. Buff softly, don’t rub hard. The sculpture should be shiny, depending on how smooth the texture is. You should be able to see a hint of the brush strokes of wax on the surface after buffing.

- This coating of wax protects against dirt, bird droppings, and should provide a layer between the patina and graffiti in the event of tagging or vandalism. Once a year is usually sufficient in most areas.

Note: The Statue has a stainless steel armature tied to the stainless steel skid base, making it extra impervious to damage. To date, the artist has not heard of any injuries from any of the public collections.
Other Editions & Artist’s Proof

Bronze edition of 15 and Artist’s Proof
Public collections include:

3/15 Scottish Rite Children's Hospital, Dallas, Texas
8/15 Alameda Elementary School, Albuquerque, New Mexico
9/15 Indianapolis Children’s Museum, Indianapolis, Indiana
11/15 Banco Alfa, Sao Paolo, Brazil
12/15 City of Holland, Michigan
14/15 City of Sarasota, Florida
15/15 Los Altos Cultural Association, Los Altos, California
AP The Hintz Family Alumni Center, Penn State University,
    State College, Pennsylvania

*Note: Some Editions of the Statue are on the secondary market and cannot be tracked at this point.*
Glenna Goodacre’s sculptures are coveted for their lively expression, texture, design and movement. Beginning as a painter provided a foundation for her first bronzes created in 1969. She has since sculpted over 600 different works, the most well-known of which is the Vietnam Women’s Memorial installed in Washington, D.C. in 1993. Her largest piece is the massive Irish Memorial created in 2002 for Penn’s Landing in Philadelphia. The smallest is the obverse of the Sacagawea U.S. Dollar first minted in 2000. The most popular of over 50 bronze portraits is After The Ride, a 7 1/2 – foot standing figure of President Ronald W. Reagan made in 1998. One was cast for the National Cowboy and Western Heritage Museum in Oklahoma City and another for the Reagan Presidential Library in Simi Valley. Another popular heroic statue of West Point Coach Colonel Earl “Red” Blaik sculpted in 2002 was given to The U.S. Military Academy at West Point in October, 2015, by the National Football Foundation and the West Point Association Of Graduates.

An academician of the National Academy of Design and a fellow of the National Sculpture Society, Goodacre has won many awards at their exhibitions. She has received honorary doctorates from Colorado College, her alma mater, and from Texas Tech University in her hometown of Lubbock. In 2002, her life-size Crossing The Prairie won the James Earl Fraser Sculpture Award at the Prix De West Exhibition. In 2003, she was awarded the prestigious Texas Medal Of Arts and later that year was inducted into the Cowgirl Hall Of Fame in Fort Worth. In 2005 a street in Lubbock, Texas, was named Glenna Goodacre Boulevard. In 2008 Glenna was named Notable New Mexican by the Albuquerque Museum Foundation. The honor included a documentary film “Clay Masher” by PBS affiliate KNME. 2009 marked her 40th anniversary as a sculptor with exhibitions and a 240-page book. In 2010, the 10th anniversary of the Sacagawea Dollar, Goodacre’s studies and designs for the coin were added to the Smithsonian National Numismatic Collection in Washington, D.C. She is the 2013 recipient of the Lifetime Achievement Award from the Booth Western Art Museum in Cartersville, Georgia. In 2014 she was awarded the Legacy Award from The Texas Tech University Museum Association in Lubbock, TX.

In January, 2015, Goodacre’s studies and maquettes for the Vietnam Women’s Memorial were included in an exhibition along with works by Laura Fraser called “Conflict In Bronze”. The popular exhibit at the National Cowboy and Western Heritage Museum in Oklahoma City was held over through Spring 2016.

In July, 2015, an exhibition of the Smithsonian National Numismatic Collection opened at the American History Museum in Washington, D.C. From the collection of 1.6 million objects, curators were given the daunting task of choosing 400 items, four of which represented Goodacre’s work: two Sacagawea Dollars minted in 2000, an 8” plaster design for the coin created in 1998, and one of her sculpture tools.

Created at Glenna’s Santa Fe studio, a 9 ½-foot bronze monument to the founders of Mayo Clinic was unveiled at Mayo Hospital, Phoenix, Arizona, in December, 2015. The 1 ¼-lifesize bronze memorial depicts the father and his two sons who started Mayo Clinic in Rochester, Minnesota in the 19th century.

In October, 2016, Glenna Goodacre announced her complete retirement from sculpting and casting bronzes. She began destroying her lost-wax foundry molds and gifted her clay, sculpture tools, art books, and studio equipment along with four sculptures to the New Mexico School For The Arts, an arts-based charter high school in Santa Fe where Goodacre has lived since 1983.— Daniel Anthony
In 2014, the San Mateo Arts Commission approved a series of art pieces designed by Evan Shively, a working sculpture artist based in Northern California. The series of pieces were selected to compliment the garden’s education and community-centric mission and have been received with wide acclaim. Featuring massive pieces of salvaged logs, Shively’s work has been placed to great effect in similar locations with similar objectives of encouraging education, entertainment, and fostering a sense of community and appreciation for sense of place. (Two such locations include Marin Country Mart in Larkspur, CA and The Exploratorium in San Francisco, CA where the engagement in art by the public is palpable.)

Unfortunately, of the three pieces, the one titled, “Two and a Half” which is located in the front section of Persimmon Park, has not aged well and is showing signs of splitting and cracking that is likely to continue. The causes are attributable to torque that is from a combination of the forces of naturally aging wood (these pieces were particularly carved/exposed) which want to bend and shift in conjunction with the force from very stable structural anchors that resist the naturally shifting wood.

As a result, we have worked with Evan to identify a suitable replacement piece that by virtue of its form, has a higher integral ability to resist significant changes while meeting all of the original objectives and qualities of the piece originally approved by the committee (encourages interaction, plays with viewers’ perception, appears to change based on approach and angle, and marks the entrance portal to the garden). The proposed piece, currently Untitled, is enclosed here for consideration.

The replacement will be fully funded and will not require any City funds.
Two monumental structures create a landmark and a threshold for the park. The structures are fabricated from salvaged eucalyptus trunks, inverted and placed in the location of the previous “Two and A Half” sculpture. The wood will be stripped of its bark and smoothed to enhance the beauty of its grain and structure. The two large pieces twist and turn in unison with one another, creating a dynamic sculpture that changes from all angles and is inviting to move around and thru. The existing massive concrete footings will be reused as anchors. The natural structure of the tree provides strength and minimizes the risk of cracking or structural failure.
**Civic Arts Committee – Staff Memo**

**To**
Civic Arts Committee

**From**
Heather Stewart
Senior Mgmt. Analyst

**Re**
2019 Meeting Schedule

**11.13.2018**

**Recommendation:**

Review and approve dates and times for the Civic Arts Committee meetings.

**Background:**

Per current By Laws for the Civic Arts Committee, the CAC is to have at least one meeting per quarter and other meetings as may be determined by the Committee. To provide a consistent and sufficient meeting schedule for both CAC members and applicants, the Committee agreed to regular, bi-monthly meeting dates & times. This is currently scheduled as the second Monday of every other month from 4-5:30 pm in Conference Room C, exception for holiday conflicts.

**Current Committee:**

This upcoming calendar year, has one holiday conflict

**2019 Schedule:**

- January 14, 2019
- March 11, 2019
- May 13, 2019
- July 8, 2019
- September 9, 2019
- **Tuesday November 12, 2019**: Monday, Nov. 11, 2019 is FEDERAL HOLIDAY Veteran’s Day.

Unless otherwise noted, all meetings are scheduled on Mondays from 4:00-5:30 p.m. in Conference Room C at San Mateo City Hall.
CITY OF SAN MATEO
CIVIC ARTS COMMITTEE
BY-LAWS
AND
RULES OF PROCEDURES

Revised November 13, 2017
BY-LAWS AND RULES OF PROCEDURE
of the
CITY OF SAN MATEO
CIVIC ARTS COMMITTEE

A. MEETINGS

1. Regular public hearing meetings of the Civic Arts Committee (“Committee”) will be held on a bi-monthly schedule. Other meetings may be held at times as may be determined. All meeting agendas will be properly posted as required by law. All meetings shall be open to the public.

2. Items for public hearing may be considered at other meetings provided adequate notice has been given as required by law or ordinance.

3. A quorum for conducting the business of the Committee shall be three of the voting members of the Committee, and official actions may be taken by a majority of the voting members present at any meeting unless a larger number is required by law, ordinance or other provisions of these by-laws.

4. The Chair of the Committee, with the consent of the Committee, shall be responsible for the procedure and conduct of all meetings, and may for special problems in procedure follow the rules of parliamentary practice as set forth in Rosenberg Rules of Order 2011.

B. ELECTION AND TERMS OF OFFICE

1. The Committee shall, at the first meeting of each calendar year, elect from among its members, a Chair, and a Vice-Chair. Election shall be held provided that not less than four Committee members are present.

2. The election of officers shall take place at the first meeting after the City Council’s approval of the biennial (2-year) Civic Arts Committee renewal.

2.3 The officers shall hold office for one year the 2-year term of the Committee, commencing at the first meeting of the calendar year or until their successors are elected.

3. In case of any vacancy in office, the vacancy shall be filled by an election held at the first regular meeting after the occurrence of such vacancy. Persons so elected shall serve the balance of the term. Election shall be held provided not less than four Committee members are present.
4.5. Election shall be open ballot, with ballots cast separately for each office. Balloting for Vice-Chair shall follow election of the Chair. In each case, the Committee member with the highest number of votes shall be declared elected.

5.6. In the case of the absence of, or the inability to act of the Chair and the Vice-Chair, the members present at any meeting shall, by an order entered in their minutes, select one of their number as Chair pro-tem to serve for that meeting.

C. DUTIES OF OFFICERS AND STAFF

1. Chair: The chair shall preside at all meetings of the Committee. The Chair may call a special meeting of the Committee when the Chair deems appropriate. The Chair shall, with the consent of the Committee, have the power to represent the Committee, establish practices for the conduct of Committee business or do such other things as are necessary to accomplish the purpose of the Committee and carry forward its responsibilities to the City Council and citizens of the City of San Mateo.

2. Vice-Chair: In the event of the absence of the Chair or of his/her inability to act, the Vice-Chair shall perform the duties of the Chair.

3. Director of Community Development: The Director of Community Development or designee shall be the Administrative Secretary of the Civic Arts Committee and shall maintain minutes of meetings and records of hearings and official actions and read correspondence received from interested citizens. The Administrative Secretary shall:

   a. On all official actions for which a specific number of votes is required by local or state legislation, show the vote of each member, absences, and abstentions.

   b. Certify all official documents and resolutions of the Committee.

   c. Report to the Committee on procedural matters pertaining to items before the Committee.

   d. Examine incoming mail for proper referral and answer correspondence for the Committee.

   e. Maintain official records.

   f. Perform such other duties as may be assigned by the City Manager or by the Committee with the concurrence of the City Manager.
D. MEETING AGENDA

1. At least 72 hours before each regular Civic Arts Committee meeting, the Administrative Secretary or designee shall post an agenda with a brief general description of each item of business to be transacted or discussed at the meeting together with the time and location of the meeting. The agenda shall be posted in a location that is freely accessible to the public, to be determined by the Administrative Secretary.

2. At least 24 hours before each special Civic Arts Committee meeting, a notice specifying the time and place of the special meeting and business to be transacted shall be posted in a location that is freely accessible to the public and shall be delivered personally, by mail, or by email to each member of the Civic Arts Committee and to any other local newspaper of general circulation, radio, or television station requesting notice in writing. In the event notice is given less than 48 hours in advance of the meeting, it shall be delivered personally or emailed and not mailed.

3. The order of business for regular meetings of the Civic Arts Committee shall be as follows:
   a. Pledge of Allegiance
   b. Roll Call
   c. Approval of Minutes
   d. Public Comment
   e. Public Hearing Items
   f. Study Items
   g. Communications/Announcements
   h. Other Business of the Committee

   The Chair of the Civic Arts Committee shall have the discretion to change the order of items on the Civic Arts Committee’s agenda.

4. During the “Public Comment” period, members of the public shall be given an opportunity to speak on all items within the Civic Arts Committee’s jurisdiction, including non-public hearing agenda items. The Chair shall determine whether the matter is within the Committee’s jurisdiction. Public testimony on public hearing items will be taken during the public hearing and not during the public comment period. Each member of the public may speak for a maximum of three minutes, with a maximum of fifteen minutes of the entire Public Comment period. If no member of the public wishes to speak, then no time shall be reserved for public comment. If more members of the public wish to speak than can be accommodated within the fifteen minute period, an additional public comment period, not to exceed fifteen minutes, may be scheduled after all other Committee business has been completed.
5. At a special meeting, the Civic Arts Committee may consider only that business shown on the notice of the special meeting.

6. At a regular meeting, the Civic Arts Committee may take action only on items shown on the posted agenda, unless the Civic Arts Committee takes one of the following actions:

   a. Determination by a majority vote of the Committee that an emergency situation exists, including work stoppage or crippling disaster which severely impair public health, safety, or both.

   b. Determination by a two-thirds vote of the Committee, or by a unanimous vote if less than two-thirds of Committee members are present, that the need to take action arose after the agenda was posted.

   c. Determination by a majority vote that the matter was included on a properly posted agenda for a Civic Arts Committee meeting occurring not more than five calendar days before, and at the prior meeting the item was continued to this meeting.

7. The Civic Arts Committee shall not act or discuss any matters raised during the public comment period which are not on the agenda, but shall refer such matters to staff for review and/or place such matters on a future agenda.

E. PUBLIC HEARINGS

The public is permitted to speak on public hearing items subject to the following conditions:

1. The Chair may limit the amount of time allotted to speakers.

2. Members of the public may only speak when recognized by the Chair.

3. Questions from the public, an applicant, or an appellant will be answered by staff at the direction of and through the Chair and not directly to the questioner.

4. Applicants, appellants, and members of the public who wish to speak on an item shall fill out a request to speak showing their name and agenda item and deliver it to the staff.

The following order shall be followed in the conduct of public hearings:

1. Staff presentation

2. Committee questions of staff
3. Presentation by applicant (if applicable)

4. Committee questions of applicant

5. Committee questions by appellant, if applicable

6. Open public hearing for comments

7. Final comments by applicant

8. Further Committee questions of staff, public, or applicant

9. Closing of public hearing

10. Committee discussion and decision

**F. DEADLINE FOR COMMITTEE CONSIDERATION**

Consistent with City Council policy, no new items shall be introduced after midnight.

**G. CANCELLATION OF MEETINGS**

Where there is no business to be transacted at a regular meeting, the meeting may be cancelled by the Chair or through the Committee Staff. Before determining that there is no business, the Chair or Committee Staff shall attempt to contact each Committee member to determine if they have any business for the meeting.

**H. ADOPTION**

Upon adoption of these by-laws by a majority vote of the Civic Arts Committee of the City of San Mateo, they shall become effective.

**I. AMENDMENTS**

These by-laws may be amended by the Committee at any regular meeting by a majority vote provided not less than four Committee members are present.
The City Council took 3 actions at their meeting on October 1, 2018:

- Renewal of the Civic Arts Committee (CAC) for 2 years
- Reappointment of all current members of the CAC
- Approval of the Art in Public Places 2018 Report & Plan

The general comments and feedback from the Council included the following:

- Overall sense of excitement to seeing art being installed throughout the City
- Councilmember Rodriguez commented that the art is “helping our residents create memories”.
- Councilmembers Freschet & Rodriguez both indicated their support for taking a look at the ordinance, to take a “deep look” at how to make things better, improve processes, now is the time.
- Mayor Bonilla offered some thoughts about the topics identified by the CAC as things they’d like to review, including:
  - Support for early for project timing, approvals, and fee collection. Early opportunities to determine size, scope, siting, costs and other planning elements important to the art and the project development
  - Support for existing fee thresholds & amounts, it’s resulting in some good art
  - Projects should be responsible for budget and allocation of money for maintenance, it’s their art, they should be responsible to maintain it
  - Review Committee representation, such as a landscape architect; terms limits that would allow for greater opportunity for qualified community members to be involved

Proposed process:

1. Close review of ordinance and program materials/documentation. Build understanding of what exists right now. Identify issues and ideas.
2. Review comparison program information from comparable jurisdictions. Identify common practices, processes, procedures that may be appropriate and improve San Mateo’s program.
3. Identify specific recommendations for ordinance revisions, process changes, related materials, and public information, et al.