

POSITION: Tween Advisory Group Member

Purpose of Position:	Tween Advisory Group (TAG)
Qualifications:	<ul style="list-style-type: none"> • Grades 6th – 8th • Enjoys interacting with peers • Good communication skills • Ability to understand and follow directions clearly • Reliable and responsible
Responsibilities:	<ul style="list-style-type: none"> • Participate in discussions concerning Tween Programming • Assist with craft preparation • Maintain safe and clean environment for Library patrons
Selection and Training:	<ul style="list-style-type: none"> • No interview is necessary • Attend Library Volunteer Orientation Tour and training covering tasks listed above
Time Commitment:	<ul style="list-style-type: none"> • TAG meets once a month on the Third Thursday at 4:00 PM at the Main Library
Length of Commitment:	No minimum required
Site/Station:	Multiple positions available at San Mateo Main Library
Reports to:	Children's & Literary Services Staff
Contact Person:	Marcia Wick, Interim Library Volunteer Coordinator - T: 650-522-7821 E: mwick@cityofsanmateo.org
Apply Online:	Interested? Apply today at www.cityofsanmateo.org/volunteer

Donna Divodi, Citywide Volunteer Coordinator

Phone: (650) 522-7277

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