

**CITY OF SAN MATEO
CIVIC ARTS COMMITTEE (CAC)
MINUTES OF THE REGULAR MEETING
MAY 14, 2018**

The meeting convened at 4:01 p.m. in Conference Room C at San Mateo City Hall and was called to order by Chair Tabler.

Roll Call

Those present were Committee Members, Robert Gooyer, Stephen Tabler, Dianne Whitaker. Staff, Heather Stewart, Senior Management Analyst. Ginger Slonaker, Councilmember Eric Rodriguez both excused.

Approval of Minutes

- Approved Meeting Minutes of March 12, 2018 – (Gooyer/Tabler, 3-0)

Public Comment Period

None

New Business

1. Gateway Update

Staff provided update on status of installation. Foundation complete, some delays in being able to obtain fabrication materials pushing install further into summer. Lighting and signage will be installed after the piece is installed. Final completion and celebration now anticipated for early fall.

2. Projects and Fund Update

Staff reviewed detail provided indicating unallocated fund balance and status on projects completed, under construction, and those in the pipeline.

3. Annual Report & Plan

CAC discussed the elements of the report as noted in staff memo. Committee concurred on items to include in report and those highlighted for future study. The draft report will be on agenda at next meeting for review and recommendation of acceptance and approval of City Council in October.

Next regular meeting is scheduled for July 9, 2018 at 4:00pm.

Adjournment: Meeting was adjourned at 5:23 p.m. by Chair Tabler. (Gooyer/Tabler, 3-0)