

SAN MATEO PERSONNEL BOARD
Meeting Minutes

The Regular Meeting of the San Mateo Personnel Board was called to order by Richard Hedges at 7:02 p.m., on Tuesday, December 20, 2016, in Conference Room "C" at San Mateo City Hall.

Present were Board Members Richard Hedges (by conference call), Bryan Hollis, Gayle Murphy, Margaret Glomstad, and Ellen Wang. Also present were Caio Arellano, Assistant City Attorney; Sonya Morrison, Senior Human Resources Analyst; and Christopher Manuel, Personnel Board Recording Secretary.

Bryan Hollis led the assembly in the Pledge of Allegiance to the Flag.

CONSENT CALENDAR

- There were no items on the consent calendar.

PUBLIC COMMENT PERIOD

- Members of the public may comment on matters, both listed on the Agenda or not. No public members were present.

OLD BUSINESS

- There was no old business.

NEW BUSINESS

- Election of Officers for the 2016-2017 Fiscal Year

Margaret Glomstad motioned to nominate Bryan Hollis as Chair to the Personnel Board. Gayle Murphy seconded the motion. There were no other nominations for Chair. All were in favor. Mr. Hollis motioned to nominate Ellen Wang as Vice Chair to the Personnel Board. Richard Hedges seconded the motion. There were no other nominations for Vice Chair. All were in favor.

- Informational Item: Upcoming Personnel Rules and Regulations Revision

Sonya Morrison informed the Personnel Board that there will be a future update to the Personnel Rules and Regulations. The recommendations will be taken to Council requesting authority to make the changes, then to the bargaining units for review, return to City Council for formal adoption, and will be shared with the Board when adopted.

ADJOURN

Bryan Hollis moved to adjourn. Richard Hedges seconded the motion. The meeting was adjourned at 7:13 p.m.

Christopher Manuel

A handwritten signature in cursive script, appearing to read "C. Manuel".

Recording Secretary