



# Uniform Application for the City of San Mateo First Time Home Buyer Program

Administered by Renée Daskalakis, Golden Gate Sotheby's Int'l Realty

How did you hear about this program? \_\_\_\_\_

How many people are in your household? \_\_\_\_\_ # of bedrooms you prefer? \_\_\_\_\_

Are you willing to take a smaller unit if you don't qualify for your preferred size?  Yes  No

Please indicate any and all locations that you are interested in:

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Gateway Commons  | <input type="checkbox"/> Corte Bella         | <input type="checkbox"/> Marble Bay           | <input type="checkbox"/> Classic Communities  |
| <input type="checkbox"/> Meadow Court     | <input type="checkbox"/> St. Matthew's Place | <input type="checkbox"/> Cedar Bay (SFH)      | <input type="checkbox"/> Lofts at Bay Meadows |
| <input type="checkbox"/> Humboldt Square  | <input type="checkbox"/> Rushmore            | <input type="checkbox"/> Norfolk Garden Plaza | <input type="checkbox"/> Grant St. Condos     |
| <input type="checkbox"/> Stonegate Condos | <input type="checkbox"/> Park Bayshore       | <input type="checkbox"/> Baywood Condos       | <input type="checkbox"/> Claremont Townhomes  |
| <input type="checkbox"/> Arbor Rose       | <input type="checkbox"/> Verona Ridge        | <input type="checkbox"/> Bay Meadows          | <input type="checkbox"/> Tidelands            |
| <input type="checkbox"/> Promenade        | <input type="checkbox"/> Classics@Midtown    |   |   |

We encourage you to contact our Program Administrator, Renée Daskalakis at (650) 597-1848 or via email at [r.daskalakis@ggsir.com](mailto:r.daskalakis@ggsir.com) if you have any questions or need assistance filling out this application.

Thank you for your interest in the First Time Home Buyer Program.

*Please mail this application and other requested documentation to:*

**Golden Gate Sotheby's Int'l Realty**  
c/o Renée Daskalakis  
1168 El Camino Real  
San Carlos, Ca 94070

## APPLICANT INFORMATION

Applicant				Co-Applicant			
Applicant's Name (include Jr. or Sr. if applicable)				Co-Applicant's Name (include Jr. or Sr. if applicable)			
Social Security Number	Home Phone (incl. area code)	B/Date	Yrs. School	Social Security Number	Home Phone (incl. area code)	B/Date	Yrs. School
<input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Unmarried (include single, divorced, widowed) <input type="checkbox"/> Senior		Dependants (not listed by Co-Borrower) No.		<input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Unmarried (include single, divorced, widowed) <input type="checkbox"/> Senior		Dependants (not listed by Co-Borrower) No.	
<input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic <input type="checkbox"/> no response		Household Race:		<input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic <input type="checkbox"/> no response			
Household Race: check all that apply  <input type="checkbox"/> Am Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hawaiian or Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other		Primary Language Spoken:  <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Mandarin <input type="checkbox"/> Cantonese <input type="checkbox"/> Tagalog <input type="checkbox"/> Other		Name of Dependents and Birthdates of Each			
Present Address (street, city, state, ZIP) <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Live with parents/others _____ No. Yrs.				Present Address (street, city, state, ZIP) <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Live with parents/others _____ No. Yrs.			

**EMAIL ADDRESS:**

**If residing at present address for less than two years, complete the following:**

Former Address (street, city, state, ZIP)  Own  Rent  Live with parents/others  
\_\_\_\_\_ No. Yrs.

Former Address (street, city, state, ZIP)  Own  Rent  Live with  
parents/others \_\_\_\_\_ No. Yrs.

Educational Attainment -  less than HS diploma  HS diploma  some college  AS  
degree  BS degree  Masters/other degree

Educational Attainment -  less than HS diploma  HS diploma  some college  AS  
degree  BS degree  Masters/other degree

**EMPLOYMENT INFORMATION**

**Applicant**

**Co- Applicant**

Name and Address of Employer  Self-Employed

Years on this job

Yrs. employed in this  
line of work/profession

Name and Address of Employer  Self-Employed

Years on this job

Yrs. employed in this  
line of work/profession

Position/Title/Type of Business

Business Phone (incl. area code)

Position/Title/Type of Business

Business Phone (incl. area code)

**If employed in current position for less than two years or if currently employed in more than one position, complete the following:**

Name and Address of Employer  Self-Employed

Dates (from-to)

Monthly Income  
\$

Name and Address of Employer  Self-Employed

Dates (from-to)

Monthly Income  
\$

Position/Title/Type of Business

Business Phone (incl. area code)

Position/Title/Type of Business

Business Phone (incl. area code)

Name and Address of Employer  Self-Employed

Dates (from-to)

Monthly Income  
\$

Name and Address of Employer  Self-Employed

Dates (from-to)

Monthly Income  
\$

Position/Title/Type of Business

Business Phone (incl. area code)

Position/Title/Type of Business

Business Phone (incl. area code)

**MONTHLY INCOME AND COMBINED HOUSING EXPENSE**

GROSS MONTHLY INCOME	Applicant	CO-Applicant	TOTAL	Describe Other Income <small>Notice: Alimony, child support, or separate maintenance income need not be revealed if the Applicant (A) or Co-Applicant (C) does not choose to have it considered for repaying this loan.</small>		
Base Empl. Income*						
Overtime				A/C	Description	Monthly Amt.
Bonuses						\$
Commissions						
Dividends/Interest						\$
Net Rental Income						
OTHER (before completing, see the not in "describe other income" to the right)						\$
<b>TOTAL</b>	\$	\$	\$		TOTAL	\$

\*Self Employed Borrower(s) may be required to provide additional documentation such as tax returns and financial statements.

**ASSETS AND LIABILITIES (DEBTS)**

ASSETS	Cash or Market Value	DEBTS	Monthly Payment & Months Left to Pay	Unpaid Balance
<small>Description</small>				
Cash deposit toward purchase held by:	\$	<i>List credit cards, auto loans, student loans, alimony payments, child support payments, or any other liabilities.</i>		
<i>List all checking and savings accounts below</i>		Type of credit card (Visa, MC, Sears, etc)	\$ Payt./Mos.	\$
Name of Bank, S&L, or Credit Union				
Current balance \$		Type of credit card (Visa, MC, Sears, etc)	\$ Payt./Mos.	\$
Name of Bank, S&L, or Credit Union				
Current balance \$		Type of credit card (Visa, MC, Sears, etc)	\$ Payt./Mos.	\$
Name of Bank, S&L, or Credit Union				
Current balance \$		Type of credit card (Visa, MC, Sears, etc)	\$ Payt./Mos.	\$
Do you anticipate receiving gift funds for down payment and/or closing costs? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how much? \$				
Stocks & Bonds (Company name, number & description)	\$	Type of Liability	\$ Payt./Mos.	\$
IRA / 401K	\$			
New worth of business(es) owned (attach financial statement)	\$	Type of Liability	\$ Payt./Mos.	\$
Other Assets (itemize)	\$	Alimony / Child Support / Separate Maintenance Payments Owed to:	\$	
		Job Related Expense (child care, union dues, etc.)	\$	
<b>TOTAL ASSETS</b>	\$			

**DECLARATIONS**

If you answer "yes" to any questions below, you may submit an additional sheet for explanation.

Applicant

Co-Applicant

a. Are there any outstanding judgments against you?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Have you been declared bankrupt within the past 7 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
c. Have you had property foreclosed upon or given title or deed in lieu thereof in the last 7 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are you a party to a lawsuit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Have you directly or indirectly been obligated on any loan that resulted in foreclosure, transfer of title in lieu of foreclosure, or judgment?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Are you presently delinquent or in default on any Federal debt or any other loan, mortgage, financial obligation bond, or loan guarantee?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Are you obligated to pay alimony, child support, or separate maintenance?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Is any part of the down payment borrowed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
i. Are you a co-maker or endorser on a note?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
j. Are you a U.S. citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
k. Are you a permanent resident alien?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
l. Do you intend to occupy the property as your primary residence?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
m. Have you had an ownership interest in a property in the last 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

I/We certify that the information provided in this application is true and correct as of the date set forth opposite my/our signature(s) on this application.

Applicant: **X** \_\_\_\_\_ Date: \_\_\_\_\_ Co-Applicant: **X** \_\_\_\_\_