# Specialized Unit Uniform Specifications

## 203.1 PURPOSE AND SCOPE

The standard operation procedure for specialized unit uniforms for the San Mateo Police Department is established to enure officers will readily identifiable to the public through the proper use and wearing of department approved specialized unit uniforms.

## 203.2 INVESTIGATIONS

The following are the uniform guidelines for all personnel assigned to the Investigations unit. Jeans are not authorized at any time unless approved by a Detective Sergeant during special operations, a UC operation or other planned event(s). Detectives should always be equipped with their badge, department issued firearm, cuff case w/extra magazine, radio, department issued cell phone, writing/note taking material(s) and ballistic vest when leaving the department on all follow-ups and investigations.

### 203.2.1 DAILY ATTIRE

See Lexipol Policy 1046.5 Civilian/Investigative Attire with the addition of a necktie.

### 203.2.2 DRESS DOWN ATTIRE

(a) Authorized polo is the *5.11 Tactical Utility Polo* with name and embroidered patch, slacks or business casual style pants.

(b) Badge, department-issued firearm, handcuff case with extra magazine holder, department issued radio and cell phone shall always be carried when leaving the department.

### 203.2.3 SEARCH WARRANT / SPECIAL OPERATION ATTIRE

The following clothing and equipment shall be worn during search warrant and special operations unless authorized by a Detective Sergeant.All force options shall be worn on your duty belt. All non-force options can be worn on the duty belt, raid vest or combination thereof.

A. Approved long sleeve shirt with authorized insignia

B. Tactical style pants (5.11 etc) or business casual style pants (No jeans)

C. Raid vest with visible patch, name plate and full duty belt to include:

1. A loaded duty-weapon
2. Handcuffs and case
3. Double magazine holder and two magazines with 15 rounds each
4. Chemical tearing agent and holder
5. Portable radio holder
6. Department issued body worn camera (in compliance with Lexipol Policy 451)
7. Flashlight holder

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8. Taser or electrical shocking device in holder (must be department issued)
9. Department issued cell phone
10. A folding knife with single edged locking blade or a multi-purpose "Leatherman" stylestyle tool in a plain black leather carrier with fastening flap. Neither shall have a blade exceeding four (4) inches in length

D. Full Class B or D uniform

1. Department issued body worn camera (In compliance with Lexipol Policy 451)
2. Department issued tourniquet
3. Raid jacket if necessary

### 203.2.4 CALL OUT ATTIRE

Detectives responding to a call out should adhere to the ***Dress Down*** specifications for a normal response to include their raid vests.

### 203.2.5 UC / PLAIN CLOTHES ATTIRE

Detectives participating in an undercover or plain clothed capacity should wear clothing appropriate for the operation and pre-approved by the Detective Sergeant.

### 203.2.6 INVESTIGATIONS SERVICES CSO

See Lexipol Civilian Attire 1046.5

### 203.2.7 DIGITAL EVIDENCE TECHNICIAN

See Lexipol Civilian Attire 1046.5

### 203.2.8 INVESTIGATIONS POLO

The Investigations Polo is the 5.11 Tactical Utility Polo available from Peninsula Uniforms.Peninsula Uniforms has the embroidered patch and specifications on file, and the shirt should be purchased from them for consistency.The detective's first initial and last name shall be stitched in WHITE with 3/8" uppercase lettering on the right upper quadrant.The San Mateo Police patch is 2.4"x3.2" and shall be stitched in WHITE in the upper left quadrant. The word "INVESTIGATIONS" shall be stitched in WHITE with ¼" uppercase lettering just below the patch. (See example below)




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203.2.9 INVESTIGATIONS WINDBREAKER/RAID JACKET

The Investigations windbreaker is available at Peninsula Uniforms. Peninsula Uniforms has the embroidered patch and specifications on file, and the jacket should be purchased there fro consistency. The jacket shall have the standard 3" x 3" grey badge with black lettering in the upper left quadrant. The badge shall have the words "POLICE" and "SAN MATEO" stitched in black lettering with the officer/detective's badge number in between. The standard 3.75" x 4 7/8" BLACK and WHITE patch shall be sewn on both shoulders. A 4" x 2" patch with the word "POLICE" shall be sewn on the front right upper quadrant. A 11" x 4" patch with the word "POLICE" shall be sewn on the back of the jacket. (See below)









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203.2.10 INVESTIGATIONS LONG SLEEVE SHIRT

The Investigations long sleeve shirt is available from Hard Drive Graphics and can be ordered online. Hard Drive has the specifications on file.The shirt should have a seven point 3 ½" x 3.4167" badge in the upper left quadrant containing the words "POLICE" "DETECTIVE" and "SAN MATEO" in upper case lettering.The shirt should have the standard BLACK and WHITE 4" x 4.82" patch on both shoulders.The word "POLICE" should appear on both sleeves in 2" upper case lettering.The long sleeve shirt is intended to be worn underneath the raid vest.Specifactions and coloring are subject to change with the approval of the current Investigations Lieutenant. (See example below)




## 203.3 TRAFFIC

203.3.1 TRAFFIC CLASS A UNIFORM

The Class A uniform is to be worn on special occasions such as funerals, graduations, ceremonies, or as directed. The Class A uniform is required for all sworn personnel. The Class A uniform shall consist of the following uniform and equipment articles:

(a) SWORN OFFICERS

1. Parade Motorcycle Helmet (Mandatory while riding motorcycle.)
2. Police badge affixed to the outermost garment
3. Regulation Eisenhower style uniform jacket with prescribed insignia
4. Regulation uniform breeches and belt
5. Regulation long sleeve shirt with bowtie (Mandatory)
6. Regulation gun belt and all authorized equipment
7. Regulation nameplate attached to outermost garment
8. Fabric style commendation ribbons will be attached to uniform jacket
10. Black, plain-toe polished center lace long riding boots.

203.3.2 TRAFFIC CLASS B UNIFORM / DUTY OR WORK UNIFORM

All Traffic Officers will possess and maintain a serviceable Class B uniform at all times.

(a) TRAFFIC OFFICERS

1. Wearing the regulation hat and hat badge or the regulation baseball cap with an embroidered emblem are optional when not riding on the motorcycle. Hats shall not be worn indoors at the police department

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3. The wool long or short sleeve shirt may be worn with the collar open. No tie is required
4.The motorcycle breeches will be worn.
4. A black crew neck t-shirt or optional turtleneck must be worn with the uniform if worn without a tie. No portion of the T-shirt or turtleneck shall extend beyond the sleeves of the uniform shirt
5. All shirt buttons must remain buttoned except for the last button at the neck
6. Regulation gun belt with only the following items:
(a) Loaded departmentally issued weapon and holster
(b) Handcuffs and case
(c) Double magazine holder and two magazines loaded with 15 rounds each
(d) 26-inch straight baton and ring holder or expandable baton and holder if authorized
(e) Chemical tearing agent and holder
(f) Flashlight holder (optional)
(g) Portable radio holder
(i) Departmental issued body worn camera (in compliance with Lexipol Policy 451)
7. Shoes for the Class B uniform will be the long riding boots as described in the Class A uniform.

203.3.3 CLASS D-1 PDU UNIFORM
The Class D-1 uniform will consist of the following items. These items may be worn in combination with each other. Uniform shall be maintained in a serviceable condition. Uniform shall be clean, neat and appear professionally pressed. Uniform is considered unserviceable if it is faded, torn, or tattered.
(a) Regulation baseball hat with emblem (optional). Hats shall not be worn indoors at the police department
(b) Shirt shall be a short or long sleeve 5.11 brand (5.11 PDU Class A) in midnight navy. Long sleeve shirts will be worn as manufactured and buttoned at the wrist
(c) Either breeches or motorcycle pants can be worn.
(d) Black T-shirt or approved turtleneck (No tie will be worn)
(e) Regulation belt
(f) Shirt will have a regulation metal name tag consisting the spelling the officers first initial and last name
(g) Shirt will have a standard metal seven (7) point San Mateo Police Badge on it. Sergeant and above will have a gold badge
(h) Regulation shoes or approved optional footwear and regulation socks
(i) Regulation gun belt with the following items only:
1. Loaded duty weapon and approved holster (one only)
2. Handcuffs and case
3. Double magazine holder and two magazines containing 15 rounds each
4. 26-inch straight baton and ring holder. (optional expandable baton and holder if approved)
5. Chemical tearing agent and holder (one each)
6. Key holder with signal box key and whistle. (Additional keys may be added as needed)
7. Portable radio holder
8. Departmental issued Body Worn Camera (in compliance with Lexipol Policy 451)

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9. Flashlight holder (Optional)
10. Taser or electrical shocking device in holder (Must be departmental issue)
11. Orcutt Police Nunchakus (OPN) (optional) (Must be authorized by assigned service captain prior to use)
12. Departmental issued pager or cell phone in issued carrying case (Optional)
13. A folding knife with single edged locking blade or a multi-purpose "Leatherman" style tool in a plain black leather carrier with fastening flap. Neither shall have a blade exceeding four (4) inches in length. (optional)

The Class D-1 PDU looks like the Class A wool uniform however it is made from different materials. When wearing the Class D-1 uniform all badges and name plates shall be made of metal. The Ike jacket will NOT be worn with the Class D-1 PDU.

### 203.3.4 CLASS D-2 PDU UNIFORM

The Class D-2 uniform will consist of the following items. These items may be worn in combination with each other. Uniform shall be maintained in a serviceable condition. Uniform shall be clean, neat and appear professionally pressed. Uniform is considered unserviceable if it is faded, torn, or tattered. Uniform is not to be worn for court appearances.

(a) Regulation baseball hat with emblem (optional). Hats shall not be worn indoors at the police department
(b) Shirt shall be a short or long sleeve 5.11 PDU brand (5.11 PDU Class B) in midnight navy. Long sleeve shirts will be worn as manufactured and buttoned at the wrist
(c) Either breeches or motorcycle pants can be worn.
(d) Black T-shirt or approved turtleneck (No ties will be worn)
(e) Regulation belt
(f) Shirt will have an embroidered name patch consisting of one-inch base material and 1/2 inch lettering spelling the officers first initial and last name
(g) Shirt will have a 3-inch X 3 inch embroidered seven (7) point San Mateo Police Badge on it. The officer's assigned badge number shall be part of the embroidery. Officers will have a silver badge (Part #X68919A). Sergeant and above will have a gold badge (Part #68919B)
(h) Regulation shoes or approved optional footwear and regulation socks
(i) Regulation gun belt with the following items only:
1. Loaded duty weapon and approved holster (one only)
2. Handcuffs and case
3. Double magazine holder and two magazines containing 15 rounds each
4. 26-inch straight baton and ring holder. (optional expandable baton and holder if approved)
5. Chemical tearing agent and holder (one each)
6. Key holder with signal box key and whistle (Additional keys may be added as needed
7. Portable radio holder
8. Departmental issued Body Worn Camera (in compliance with Lexipol Policy 451)
9. Flashlight holder (optional)
10. Taser or electrical shocking device in holder (Must be departmental issue)

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11. Orcutt Police Nunchakus (OPN) (optional) (Must be authorized by assigned service captain prior to use)
12. Departmentally issued pager or cell phone in issued carrying case (optional)
13. A folding knife with single edged locking blade or a multi-purpose "Leatherman" style tool in a plain black leather carrier with fastening flap. Neither shall have a blade exceeding four (4) inches in length (Optional)
When wearing the class D-2 PDU all badges and name plates will be embroidered

NOTE: The PDU Class D-1 shirt and the PDU Class D-2 shirts can only be worn with the motorcycle pants.There shall be no mixing of the PDU uniforms with the Class A or Class B wool uniform. The regulation Ike jacket shall not be worn with either PDU uniform.

Class A, B and D-1 uniforms will be worn with the metal badge and metal name plate. Class D-2 uniforms will have an embroidered badge and embroidered name strip.

Above the name plate or embroidered name strip uniform personnel can display one or two optional pin(s) or embroidered strip(s) displaying a current specialty assignment with the American flag pin or embroidered strip. No more than three rows will be allowed on any uniform. The American flag pin/strip must be the top displayed pin on the uniform

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203.3.5 TRAFFIC SAFETY EQUIPMENT
The following is a list of safety equipment that shall be provided by the department and be replaced when the items or damaged or unserviceable due to wear.

(a) Motorcycle Helmet-The helmet will be DOT approved and be a full, modular, or ¾ face.No half helmets are allowed.A paint scheme of solid white or a combination or black and white is allowed.The helmet will have a motor officer helmet badge on the front of the helmet.The helmet will be equipped for Bluetooth and a radio headset.A second parade will be an open face ¾ helmet with the motor officer helmet badge on the front of the helmet, equipped with a radio headset only.

(b) Gloves-Gloves will be black and came be made of leather or other material capable of gripping and giving protection for the hand.

(c) Motorcycle breeches-Will be Flying Cross wool police motorcycle breeches with the blue piping on both legs

(d) Motorcycle pants-Motorsport pants blue in color with no strip on the side.

(e) Boots-Black Tourmaster motorcycle boot or similar black boot that will be able to be polished to a high shine.

(f) Long riding boots-The boots will be made of leather, black in color, that rises over the calf.The boots will be plain-toe polished center lace long riding boots.The soles of the boot can be leather, but rubber soles are encouraged.

**203.4 SCHOOL RESOURCE OFFICER (SRO)**
The SRO uniform shall be worn pursuant to Lexipol Policy 1046.

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### 203.5 DOWNTOWN UNIT (DTU)

The DTU uniform will consist of the following items. These items may be worn in combination with each other. Uniform shall be maintained in a serviceable condition. Uniform shall be clean and neat. Uniform is considered unserviceable if it is faded, torn, or tattered. Uniform should not be worn for court appearances.

(a) Regulation baseball hat (black) with “subdued” emblem (grey or white).

(b) Shirt shall be a short or long sleeve black ‘5.11 Performance Polo’ shirt with the standard 3 ¾ inch by 4 7/8 inch black and white patch sewn on both shoulders.

(c) Shirt shall have the standard 3 inch by 3 inch seven (7) point San Mateo Police Badge embroidered in the upper left quadrant. The badge will be the standard silver color for officers and gold color for sergeants and above. The badge shall have the words “POLICE” and “SAN MATEO” stitched in black lettering with the officer’s badge number in between these words.

(d) Shirt shall have lettering ½ inch in height embroidered in the upper right quadrant spelling the officers first initial and last name in capital letters.

(e) Shirt shall have “SAN MATEO POLICE” in silver reflective lettering on the back. The “POLICE” lettering shall be approximately 11 inches in width and 3 inches in height, centered on the upper back. The “SAN MATEO” lettering shall be approximately 1 inch in height and 11 inches in width rounded above the “POLICE” lettering.






(f) Undershirt shall be black T-shirt or approved turtleneck

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(g) Trousers shall be black ‘Endura Hummvee’ or ‘Mocean’ Police Bike Zip-Off Patrol Pants or shorts that are a minimum of 8” in length, or ‘5.11 PDU class B’ pants with cargo pockets.



5.11 PDU Pants



Mocean Pants

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Endura Hummvee Pants

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Endura Hummvee Shorts

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Mocean Shorts

**203.6 CRIME REDUCTION UNIT (CRU)**

Depending on the assignment CRU can be dressed in plain clothes, CRU Modified Uniform, CRU Black PDU uniform or full SMPD uniform. All CRU uniforms shall be worn pursuant to Lexipol Policy #1046. Due to the likelihood of varied assignments, the appropriate dress and vehicle use will be dictated by that day's operation by the Patrol Lt. or the CRU Sergeant.

203.6.1 CRU VEHICLES

CRU currently has 3 unmarked police vehicles and 2 low-profile police vehicles in their fleet. All vehicles are equipped with an emergency red lights and sirens as required by law.

203.6.2 CRU PLAIN CLOTHES ATTIRE

Plain clothes attire is generally acceptable as follows:

- long pants, shirts, sweatshirts, hoodies, ball caps, and jackets/coats
- athletic shoes or boots,

Unacceptable plain clothes apparel:

- tank tops, T-shirts worn as the outer-most garment

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• shorts, or sandals

CRU officers should have their departmental issued handgun, at least one department approved less lethal option and police badge with ID card on their person while conducting plain clothes operations. CRU personnel shall maintain their hair/facial hair at a length that will allow them to quickly don a patrol uniform as needed.

203.6.3 CRU MODIFIED UNIFORM
CRU's modified uniform will consist of the following items:

1. Departmental issued black CRU baseball cap (optional)
2. Departmental issued exterior vest carrier w/embroidered badge and name strip
3. Departmental issued gun belt with all equipment required by Lexipol Policy #1046
4. Departmental issued "Crime Reduction Unit" long/short sleeve shirt or hoodie
5. Stryke5.11 Tactical (Storm color)
6. Nike Flex RN 2017 black shoes

When wearing the modified uniform members must comply with grooming standards per Lexipol Policy #1044




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Modified Uniform




Modified Uniform side view

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*Specialized Unit Uniform Specifications*




Modified uniform with approved hoodie

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Modified uniform with approved hoodie side view

203.6.4 CRU BLACK PDU UNIFORM

CRU's Black PDU uniform is the same as the Class D-2 PDU uniform, but black in color.

A. Shirt shall be a short or long sleeve 5.11 PDU brand (5.11 PDU Class B) in black. Long sleeve shirts will be worn as manufactured and buttoned at the wrist

B. Shirt will have a subdued embroidered name patch consisting of one-inch base material and 1/2 inch lettering spelling the officers first initial and last name. Above the name patch will be a specialty strip with subdued embroidery of C.R.U. to match the officers/ name. sgts

C. Shirt will have a 3-inch X 3-inch subdued embroidered seven (7) point San Mateo Police Badge on it. The officer's assigned badge number shall be part of the embroidery. Officers will have a subdued badge (Part #X68919A).

D. Trousers will be 5.11 PDU brand (5.11 PDU Class B) with cargo pockets in black

E. Black T-shirt or approved turtle neck

F. Regulation gun belt

G. Regulation shoes or approved optional footwear and regulation socks

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