

SMALL PROJECT COVERSHEET TEMPLATE

PROJECT DATA	
Project Address: _____	
Owner's Name: _____	
Contact Phone Number: _____	
Contact E-mail: _____	
Zoning District: _____	
Lot Area: _____	
Floor Area of Existing Building: _____	
Remodel Sq. Ft.: _____	
Construction Type: _____	
Occupancy Group: _____	
Number of Stories: _____	
Number of Bedrooms: _____	
Number of Bathrooms: _____	
Fire Sprinkler: Yes Or None (Circle One)	
Flood Zone: Yes Or No (Circle One)	
2025 CODE REFERENCE	
California Administrative Code (CAC)	
California Building Code (CBC)	
California Residential Code (CRC)	
California Electrical Code (CEC)	
California Mechanical Code (CMC)	
California Plumbing Code (CPC)	
California Wildland-Urban Interface Code (CWUIC)	
California Energy Code (CEnC)	
California Fire Code (CFC)	
California Historical Building Code (CHBC)	
California Existing Building Code (CEBC)	
California Reference Standards Code (CRSC)	
California Green Building Standards Code (CGBSC)	
FIRE SPRINKLER	
An automatic fire sprinkler system is required throughout the entire structure when any addition, alteration, repair, or combination thereof affects more than 50 percent of the existing floor area of the building. For the purposes of this section, an addition, alteration, or repair is defined as any change to a building that requires a permit, excluding mechanical, electrical, or plumbing permits. SMMC 23.28.200; CRC 309; CBC 903.	
SCOPE OF WORK	
SHEET INDEX	

SCALE: _____	
Designer Signer: _____	
SHEET #: _____	