**SAN MATEO FIRE DEPARTMENT**
**MULTI-RESIDENTIAL INSPECTION PROGRAM**

# HOUSING AND INTERIOR UNIT INSPECTION

Bureau of Fire Protection and Life Safety
1040 E. Hillsdale Blvd.
Foster City, CA 94404
(650) 522-7940 Fax (650) 522-7941

Inspection Date: _____

**ADDRESS:** _____ **#** Units: _____

**Interior Units Inspected**: _____

Owner Name _____Telephone _____

Mailing Address _____ ZIP _____

Property Manager Name _____Telephone _____

Mailing Address _____ ZIP _____

CHECK THIS BOX IF ABOVE IS UPDATED/NEW INFO ☐ # of Violations_____

| V | C | | Code |
|---|---|---|---|
| | | **1. FIRE PROTECTION SYSTEMS** | |
| | | a) Install and maintain smoke alarms in sleeping rooms and/or in hallways outside of sleeping rooms | CFC 907.2.11.1 907.2.11.2 |
| | | b) Fire sprinkler heads shall not be obstructed/damaged/painted | NFPA 12.3.2 |
| | | c) Fire extinguishers shall be annually inspected and tagged by a state fire marshal licensed contractor. New extinguishers shall have a dated receipt attached to the fire extinguisher. | CFC 906.2 |
| | | **2. ELECTRICAL** | |
| | | a) Replace cover-plates for any outlets, switches and junction boxes | CFC 605.6 |
| | | b) Remove multi-plug adapters and extension cords substituted for permanent wiring | CFC 605.4 CFC 605.5 |
| | | c) Directly plug kitchen appliances/refrigerator/microwave | CFC 605.1 |
| | | d) Remove power strips (taps) plugged into each other | CFC 605.4.2 |
| | | e) Ground Fault Circuit Interrupter (GFCI) in kitchen and/or bathroom not operating properly | CFC 605.1 |
| | | **3. MECHANICAL/APPLIANCES** | |
| | | a) Properly vent kitchen stove & clean grease from vents | UHC 701.3 |
| | | b) Keep all combustibles 3 ft. from space heaters/furnace vents | CFC 605.10 |
| | | **4. PLUMBING** | |
| | | a) Repair water damage | UHC 1001.6 |
| | | **5. HOUSING/HEALTH/NUISANCES** | |
| | | **A. Sanitation Room**<br>a) Lack of or improper operation of required ventilation equipment<br>b) Infestation of insects, vermin or rodents<br>c) General dilapidation or improper maintenance | UHC 1001.2 |
| | | **B. Structural Hazards**<br>a) Repair fire rated walls/ceilings with a fire-rated material | CFC 703.1 |
| | | **C. Faulty Weather Protection**<br>a) Replace broken windows<br>b) Repair water damage to walls/ceilings/flooring | UHC 1001.8 |
| | | **D. Complete Annual Smoke Detector Test Report Form and keep on site for review** | CFC 907.2.9 CFC 907.2.8 |

| **Additional comments and/or corrections:** |
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**Fire Inspector: _____ Telephone 650-522-_____**

**Owner/Rep: (Print name): _____ Title:_____**

**Owner/Rep signature: _____ Date:_____**

**1st Re-inspection date: _____ Time:_____**

**2nd Re-inspection date:_____ Time:_____**

**The inspection charge includes an initial inspection and the 1st re-inspection.**
**All violations must be completed by the 1st re-inspection date listed above.**
**Failure to have all violations completed will result in additional re-inspections billed to you at $_____ per hour.**